

**AUTHORIZATION FORM – 2011-2012**  
**STUDENT PICK-UP LIST**

For your child(ren)'s protection, please list the names of persons authorized to take your child(ren)'s from school. Please inform the authorized persons to be prepared to identify themselves to our staff. Include yourself (person who is signing the form) and any other persons authorized to pick up. **Remember to include people who may drive your student(s) to games during sports seasons.** If any of this information changes, be sure to notify the office and/or the teacher **immediately.** Parents must send written notification of a temporary change on a particular day, i.e. students visiting other student's homes after school.

Students will not be released to non-authorized persons. In the event that this is attempted, efforts will be made to contact the person signing this form. However, if this person is unreachable, students will be kept at the extended school day program at the parent's expense.

NAME: \_\_\_\_\_ RELATIONSHIP TO CHILD \_\_\_\_\_

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NAME: \_\_\_\_\_ RELATIONSHIP TO CHILD \_\_\_\_\_

PLEASE LIST CARPOOL DRIVERS AND RIDERS:

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LIST PERSONS THAT YOU DO **NOT** WANT PICKING UP YOUR CHILD(REN)? (if applicable)

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SIGNATURE: \_\_\_\_\_ CHILD'S NAME \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ CHILD'S NAME \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

**SIGNATURES OF BOTH PARENTS ARE REQUIRED.** Exceptions are single parents, deceased parents or cases where one parent has sole legal custody. **Sign the form on the first two lines.** Non custodial parents (or those who share custody) who have regular visitation **must also sign.**